**Senior Project - Presentation Evaluation Form**

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| **Project Name: ……………………………………………………………………………………………………………….**  **Semester: ………………………………**  **Supervisor Name: ………………………………………………………………………………………………………….**  **Evaluator Name: …………………………………………………………………………………………………………**  **Date: ……………………………………………** | | | | | **Students Names** | | **Student IDs** | | |
| 1. **…………………………………………………….** 2. **…………………………………………………….** 3. **……………………………………………………** | | **…………………..**  **…………………..**  **…………………..** | | |
| **No** | **Attribute** | **Outstanding (4-5)** | **Fair (2-3)** | **Poor (1)** | | **Students Score** | | | |
| St. #1 | | St. #2 | St. #3 |
| 1 | **Delivery** | Plans and delivers an oral presentation effectively; applies the principle of "(tell them)" well organized | Presents key elements of an oral presentation adequately, but "tell them" not clearly applied | Talk is poorly organized, e.g. no clear introduction nor summary of talk is presented | |  | |  |  |
| 2 | **Length and Detail** | Presentation has enough detail appropriate and technical content for the time constraint and the audience | Presentation contains excessive or insufficient detail for time allowed or level of audience | Presentation is inappropriately short or excessively long; omits key results during presentation | |  | |  |  |
| 3 | **Visual Aides** | Uses visual aids effectively | Visual aides have minor errors or are not always clearly visible | Multiple slides are unclear or incomprehensible | |  | |  |  |
| 4 | **Listening and Response to Questions** | Listens carefully and responds to questions appropriately; is able to explain and interpret results for various audiences and purposes | Sometimes misunderstands questions, does not respond appropriately to the audience, or has some trouble answering questions | Does not listen carefully to questions, does not provide an appropriate answer, or is unable to answer questions about presentation material | |  | |  |  |
| **Total Score (20)** | | | | | |  | |  |  |

**Evaluator Signature: ……………………………………………**